



Building digital skills

Just like other skills, you can develop and grow your digital skills at any age. Try some of these ways to practice your digital skills:

Start with simple tasks

Knowing what you want to accomplish with your digital skills is a great way to start. Maybe you want to write a letter or watch a video. Try simple things first, like making a practice file in a program or typing your favourite hobby into a search engine.

Ask for help

We all have different levels of digital skills, and that's ok. Even if our skills are strong, there are always new things to learn. Libraries and librarians have great digital resources. Ask friends, family, and coworkers for help with digital tasks. Often, the youngest people know the most about digital skills!

Be patient with yourself and others

It seems like every day there are new programs, apps, and devices. This means that we all have a lot to learn. Be patient with yourself when you're learning a new digital skill. If you already have strong digital skills, be patient with others who are still learning.

Find learning opportunities

You can find many resources about digital skills online! If you type a digital skill question into a search engine, you'll usually get a quick answer. Just remember to follow advice from websites that you trust. You can also ask your employer about offering digital training opportunities.

Have fun!

Learning digital skills can be a challenge, but devices and the internet have so much to offer. Search your favourite music, sports, and hobbies. Video call your friends and family. Finding a way to use devices for things you enjoy will make learning new digital skills easier.



Make a plan to improve your digital skills

Maybe you don't know what digital skills are right for you. That's ok. Thinking about your interests and your goals can help you see how digital skills can fit into your life.

Activity Write down a few goals and interests. Then, work with a group or partner to think of digital skills that could help you meet your goals or explore your interests.



Things I'm interested in	Digital skills that could help
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Goals I have	Digital skills that could help
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